

<p>8.1.3. P201143/F - Planning Permission - Land at Pear Tree Farm Wigmore HR6 9UR, Proposed residential development of eight detached houses (varying 5 permitted houses to enable substitution of house types and amended site layout together with 3 further new infill dwellings). RESOLVED: The application being broadly in line with <i>some</i> aspects of Policies WG3 & WG5. WGPC is minded to not object to this application, subject to clarification on impact of increased traffic levels through King's Meadow to the site, and subject to King's Meadow residents not objecting to increased traffic levels. It requests that this issue is fully addressed prior to any permission being granted. WGPC may consider supporting the application subject to appropriate traffic management arrangements being agreed through King's Meadow to and from Pear Tree Farm.</p>	MB
<p>8.1.4. P201239/L – Listed Building Consent – The Court House, Ford Street, Wigmore HR6 9UF. Erection of a 4 bay oak framed garage. RESOLVED: To support the application which is consistent with WGPC NDP Policy WG8, including WG83, and Policy WG9. Vote: 7 in favour, 1 abstention.</p>	MB
<p>8.1.5. P201238/FH – Full Householder – The Court House, Ford Street, Wigmore HR6 9UF. Erection of a 4 bay oak framed garage. RESOLVED: see 8.1.4.</p>	MB
<p>8.2. Noted: updates on previous planning applications on Information Sheet.</p>	
<p>9. Lengthsman & Footpaths</p>	
<p>9.1.1. RESOLVED: to approve draft contract between Wigmore Group Parish Council, and Countrywide Grounds Maintenance (GGM). Monthly invoices to be circulated to Cllrs to check that works have been undertaken. Once verified, they may be paid between meetings. MB to forward contract to CGM for signature and query works undertaken to date.</p>	MB
<p>9.1.2. Noted: contracts with C P Hill and Mr Ian McLoughlin signed and on file.</p>	
<p>9.1.3. Contractual arrangements with Caring for God's Acre (CfGA). Noted: Each visit will cost no more than £100. To get churchyard up to standard, 3 visits this year, and 2 visits (spring and autumn) thereafter. Visits in 2020 may be curtailed by COVID-19. Agreed: ND & GF to discuss obtaining contract with CfGA after the meeting.</p>	ND GF MB
<p>9.1.4. RESOLVED: to send guidance from Herefordshire Council to contractors asking for written confirmation whether they wish to temporarily cease any works due to COVID-19.</p>	
<p>9.1.5. RESOLVED: to return of Annual Maintenance Plan to Balfour Beatty.</p>	MB
<p>9.1.6. RESOLVED: to sign and return Lengthsman Contract between Wigmore Group Parish Council and Hereford Council to Balfour Beatty.</p>	ND MB
<p>10. Computer back up, anti-virus arrangements; Microsoft 365 annual subscription for laptop; and migration to new website.</p>	
<p>Noted: Subscription for Microsoft 365 paid (see Appendix 1).</p>	
<p>RESOLVED: To cancel contract with <i>ComputerMedicine</i> for online backup and antivirus. To backup WGPC laptop to One Drive (or similar) and flash drive. To enable access to cloud backup in the event that the clerk is incapacitated. To check all NDP documents have been transferred to new site. To advertise new site in <i>Mortimer Voices</i>. www.wigmoregrouppc.co.uk To encourage residents to sign up to email update service. To consider responsibility for hosting Mortimer Villages at subsequent meeting.</p>	MB
<p>11. Fencing the Pump Track for safety and other Community Field issues. Noted: Concern that fence, if damaged, may itself become a hazard. <i>Danger! Keep Out!</i> notices required. Second option is to remove mound entirely.</p>	
<p>RESOLVED: To contact Balfour Beatty to ask about removal of mound, explaining the health and safety aspects. To obtain three quotations for removal of any hazardous items and the mound. To obtain three quotations for fencing the site. Specification to be checked with BC & ND.</p>	MB
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<p>To re-constitute Community Field Working Group, BC to lead with ND, PB & RW, to discuss future of the Field, e.g. a possible running track, and report back in June/July. To meet via Zoom.</p> <p>12. Annual play equipment inspection at Bury Lane Field. RESOLVED: MB to check whether Came & Company can suggest company to undertake inspection. MB authorised to arrange inspection up to £100.</p> <p>13. Coronavirus. Thanks recorded to Cllr Rachel Watson for her volunteer work assisting residents. RW reported: Fewer requests for help in the last couple of weeks. Shopping & collecting prescriptions continues for regular list of residents. Sufficient volunteers available. Noted: Wigmore Shop has a group of volunteers running a delivery service. Personal Protective Equipment available from Herefordshire Council, WGPC may apply for grant if required.</p> <p>14. Information Items noted. Request from JM to attend Traffic & Highway Matters training.</p> <p>15. To raise matters for discussion at the next parish council meeting, 8 June 2020.</p> <ul style="list-style-type: none"> • Responsibility for payment of hosting of www.mortimervillages.co.uk • Event nearer the end of 2020 to use items purchased for VE Day which was postponed. • To receive update on TRO in Pipe Aston & Elton 	MB
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The meeting closed at 21:50

Signed *Nick Davidson*
 Cllr Nick Davidson
 Chairman, Wigmore Group Parish Council

8 June 2020

Original copy signed and on file.

Appendix 1

FINANCE

Noted: Bank balance @ 27 March 2020 £36,621.76

Reserved / Earmarked funds to be confirmed after further research.

Payments approved 11 May 2020

Payee	Amount inc. VAT	Cheque Number
Came & Company Insurance	£409.19	1396
C P Hill, Inv 56. Grass & hedges, Jacobs Ladder	£36.00	1397
C P Hill, Inv 57. Benches in Community Field*	£474.00	1397
C P Hill, Inv 58. Mowing – Leinthall Starks x 2	£108.00	1397
Eyelid Productions Inv 2325**	£600.00	1398
Mrs J Rochefort : reimbursement for Office 365 2020/21	£59.99	1400
Total Payments	£1687.18	

*paid from earmarked funds.

** incorrectly recorded on Agenda as Inv 2225.

NB. Cheque number 1399 is VOID.

WIGMORE GROUP PC WARD COUNCILLOR REPORT MAY 2020

As I have been doing every Monday since the lockdown, I contacted Matt Smith Council Officer overseeing the need for assistance by residents of Mortimer ward on the 4th May 2020 to check whether there had been any problems during the previous week, he was satisfied that everything that needed to be done was being done and had received no calls the previous week.

Whilst it is recognised that PPE is still currently an ongoing issue, there is a more positive position currently in Herefordshire as the council took an early decision not to rely on the national supplies that are being sent on an ad hoc basis from Government and sourced their own PPE supplies from which they are able to support the care home and homecare sectors.

To keep Herefordshire residents as safe as possible the Council took a further strategic decision to treat all care home residents and people receiving care at home as if they were diagnosed Covid-19 positive from a PPE perspective. These 2 decisions made by the Council have contributed to the currently low numbers of infections and deaths in Herefordshire compared to other counties although we should not be complacent. As I write this report there are just over 300 confirmed cases of Covid-19 in the County but this is likely to increase now that testing has widened out to more people.

Herefordshire council is reporting the lowest level of coronavirus related staff absence in the West Midlands region

Appropriately 200 staff are currently redeployed to assist with the crisis. Due to the low demand now for assistance from Herefordshire Council, this is now being reviewed.

For those of you involved with volunteers and who know your community please stress when appropriate that the stay-at-home instruction as a result of COVID-19 does not apply if someone needs to leave their home to escape domestic abuse.

If someone is in immediate danger, please tell them to call 999 and ask for the police. Silent calls will work if they are not safe to speak – they should use the Silent Solution system and call 999 and then press 55.

No domestic abuse support leaflets should be sent directly to households where you suspect this as this could alert the perpetrator.

It is important at this time that all volunteers keep their eyes and ears open for any signs of abuse in respect of adults or children and if worried do not hesitate to mention it to Matt Smith who will if he feels it necessary, notify the appropriate council department.

If you are a small business requiring a grant in order to sustain your company please email smallbusinessgrants@herefordshire.gov.uk. **There are a number of business which Herefordshire Council have attempted to contact without success, if you are one of those or know somebody who may not have applied for the grant, I urge you to act.**

I have heard no further news on the planning application for the poultry farm extension.

Appendix 3: Information Items for 11 May 2020

Clerk appointed: A new clerk Maggie Brown, has been appointed from 20 April 2020. Her contact details are – Email clerk@wigmorgrouppc.co.uk Telephone 07398 222 310 Address The Quern, Chapel Lawn, Bucknell. SY7 0BW.

Finance:

Further information to enable **Earmarked Reserves** to be listed separately from 2020/21 precept required. Year End accounts for 2019/20 to be completed prior to Internal Audit.

Online Banking can be set up with Lloyds, enabling the Clerk/RFO to set up payments but not authorise them, with two separate signatories required. Advantages: Payments made more quickly, saving on postage costs & stationery, up-to-date statements available prior to meetings, invoices & payment authorisations may be saved as .pdfs, saving printing/paper.

IT: Data has been downloaded from LiveDrive onto the WGPC laptop. Computer Medicine has extended the deadline for renewal of ESET and LiveDrive until 12 May. Microsoft 365 annual subscription has been paid. That email is set up appropriately is yet to be confirmed.

New Website: Budget mentions possible grant. Was this received? Website is live, but some changes still to be made. e.g. Map only shows Wigmore parish, not Leinthall Starkes, Elton or Pipe Aston. Contact form does not appear to be working. Clerk has limited access to site until training complete.

Mortimer Voices: Agreed there will be a limited, mainly electronic. edition in June.

Bury Lane Community Field Pump Track: Alan to update on quotes for fencing.

Community Field Improvement: Bryan to update on current situation and any funds available.

Public Realm Maintenance: Contract with Countrywide Grounds Maintenance for approval at May meeting. Contracts with C P Hill and Mr T McLoughlin signed and on file. Contractual arrangements with Caring for God's Acre to be clarified.

Village Hall / Parish Council Agreement of 1997 (draft agreement 1995, signed agreement 1997). Advice from NALC received and discussed by Nick Davidson and Bryan Casbourne and the Clerk, Maggie Brown (MB). The subject will be brought back to council after (a) the Village Hall has completed its CIC (b) MB has found relevant contact at Herefordshire Council, with a view to considering amendments to the existing agreement between the Hall, WGPC and the former Leominster District Council.

VE Day 75th Anniversary Commemorative Event: This event was postponed due to COVID-19, however, the Village Hall hopes to display banners to mark the day.

Planning Updates:

[P200535/J - Works to trees covered by TPO](#) Lone Pine Wigmore Leominster HR6 9UA, Pine tree - proposed to take the tree down so that a 12ft stem is left., Determination Made (Split Decision).

[P190813/F - Planning Permission](#) Wigmore Hall Wigmore Leominster HR6 9UL, Conversion of traditional building to a dwelling together with the formation of a driveway and the erection of a garage/storage building., Determination Made. (Approved with Conditions)

[P190602/L - Listed Building Consent](#) Wigmore Hall, Cider House A4110 From C1017 To Brinshope Lane Wigmore HR6 9UL, Proposed conversion of a redundant building to a dwelling together with the installation of a garage and access drive. This application is a variation of the previous LBC Ref.: 160283/L. Retrospective., Determination Made. (Approved)

[P200133/F - Planning Permission](#) Land at Lane Cottage Deerfold Herefordshire , Proposal to site a lodge style cabin for holiday income for the business Lane Cottage Produce, Determination Made. (Approved with Conditions)

[P200552/L - Listed Building Consent](#)

Queens House Ford Street Wigmore Leominster Herefordshire HR6 9UN, Proposed single storey extension to rear, patio and altered garden steps., Determination Made. (Approved with conditions)

[P200551/FH - Full Householder](#)

Queens House Ford Street Wigmore Leominster Herefordshire HR6 9UN, Proposed single storey extension to rear, patio and altered garden steps., Determination Made. (Approved with conditions)