

WIGMORE GROUP PARISH COUNCIL
Minutes of the meeting held on Monday 14 September 2015

PUBLIC SESSION : Members of the public present: 1

		ACTION
1	<p>Present: Councillors Graham Probert (GP)(Chairman), Vic Harnett (VH)(Vice-Chairman), Bryan Casbourne (BC), Alan Dowdy (AD), Jenny Johnson (JJ), Kevan Perkins (KP); Carole Gandy (CG) (Ward Councillor), Linda Henry (Clerk)</p> <p>Apologies: Cllr. Clare Major</p>	
2	Declarations of Interest : None	
3	<p>Co-option of Councillors</p> <p>3.1 Wigmore: Helena Leclezio has offered to stand as Parish Councillor for Wigmore. VH proposed and BC seconded that she should be co-opted to the Council. All Councillors were in favour. HL was duly co-opted, signed the acceptance of office form and took her place as a Councillor.</p> <p>3.2 Elton: There remains one vacancy for Elton to which the Council may co-opt. No-one has so far come forward.</p>	
4	<p>Reports:</p> <p>4.1 Ward Councillor</p> <p>Cllr Carole Gandy (CG) reported the following items:</p> <p>Budget Consultation: Councillors were urged to participate and to encourage as many residents as possible to complete the online consultation, which closes on 9th October. Alternative ways of saving the requisite £45m over the next 4 years (e.g. reducing subsidy for the Lengthsman Scheme, cuts in public transport subsidy, reduction in maintenance budget) were contained in the consultation. A rise in council tax over the 1.9% cap is an option but would be subject to referendum at a cost of £300k. It was noted that there is no cap on parish precepts.</p> <p>School. CG will visit Wigmore School and will comment on the impressive GCSE results in her online newsletter.</p> <p>Planning issues:</p> <p>i) Barnett Lane: Ongoing. Enforcement Officer (EO) has visited. The 'structure' is described an art studio. The co-landowner has been given the necessary papers to apply for planning permission. CG will monitor and follow up with the EO.</p> <p>ii) The Oak. A number of applications have been submitted for the first floor build, all of which were objected to by residents. No further submission after the latest objection. Conservation Officer is on long-term sick leave. CG will monitor the situation.</p> <p>iii) Wigmore Castle: Mark Tansley (MT) (Planning Dept) has written to the owner asking why there has been no response to the notice requiring him to reinstate the land (11/7/15). MT will shortly be passing the matter to the legal team to enforce.</p> <p>Traffic Calming: CG had met with Balfour Beatty rep on 9/9/15, as planned. The individual noted the exceptional level of traffic (and heavy vehicles) passing along the A4110. If there is to be a crossing, it could not be immediately outside the shop because of the bend in the road. Councillors agreed that a greater number of pedestrians approach from King's Meadow than Castle Street and any crossing should therefore be</p>	<p style="text-align: center;">CG</p> <p style="text-align: center;">CG</p>

	<p>nearer that end. However, a traffic order (TO) would be needed (£8k) + signage and crossing (c£18k). This would take a minimum of 12 months, as it was 'not a priority'. A dropped crossing was an alternative at £3k, and would not need a TO. CG suggested that funding might be available from Safer Routes to School. Liaise with Dean Curtis. A traffic calming scheme in Middleton (Ludlow) was discussed – and is being considered by a neighbouring parish. CG will discuss with CPSO Pete Knight the options that police would support. VH commented on the 'Alternative HGV route' sign which has appeared on the 30mph sign at the South approach to Wigmore on the A4110. LH to contact Donna Tregenza (locum Locality Steward) for explanation. Councillors agreed installation of farm gates would be the best initial solution (not currently funded by Hfcs Council). CG to request gate specification from Hfcs Council.</p>	<p>GP</p> <p>CG</p> <p>LH</p> <p>CG</p>
5	<p>Minutes of previous meetings i) 13/7/15 The minutes of the July meeting were agreed and signed. Proposed: BC Seconded: VH All in favour ii) 24/8/15 The minutes of the extraordinary meeting held in August (re recruitment of Clerk) were agreed and signed. Proposed: KP Seconded: JJ All in favour.</p>	
6	<p>Recruitment of Clerk It was agreed to interview the candidate for the post of Clerk (GP/VH – w/b 21/9/15). Enquiries received after the closing date (7/9/15) would be notified that they would not be considered unless we failed to appoint.</p>	
7	<p>Lengthsman update SL Woodfield had signed the contract for the parish mowing. GP signed on behalf of WGPC. LH to send out to SLW. LH to prepare contract for IR Beavan for hedgecutting. GP to remind Purrfect Cat Hire to return signed contract for ditching.</p>	<p>LH</p> <p>LH</p> <p>GP</p>
8	<p>Skips The benefits and disadvantages of providing skips (£800 budgeted for 205/16) were debated. Councillors concluded that skips had not been provided in the past 2 years and fly-tipping issues were no worse without them. There had been problems with skips provided in Wigmore in the past, where they had been over-filled with extremely bulky items left by just a few people. AGREED: No skips to be provided</p>	
9	<p>Parking on King's Meadow The proposed leaflet had not been distributed in the August Mortimer News. The intention was to consult all residents of Kings and Queens Meadow about converting certain grassed areas to provide additional (18-20) parking spaces. It was agreed that BC would produce and arrange the printing of a simple questionnaire. KP to deliver throughout KM and QM. Completed questionnaires to be left at the shop.</p>	<p>BC</p> <p>KP</p>
10	<p>Updates (a) Wigmore Village Hall Roof Repairs: Two quotes obtained. Work to be carried out in the spring (using fibreglass). WGPC would make the agreed donation of £3,000 at that time.</p>	<p>GP</p>

	<p>(b) Noticeboard. GP to retrieve noticeboard and arrange repair.</p> <p>(c) Defibrillator: A new metal case is essential to ensure proper weatherproofing and robust storage. BC will continue with his efforts to contact the original suppliers to obtain a refund on the faulty case. In the meantime, it was agreed that the equipment must be usable and available at all times (mounted outside the shop).</p> <p>AGREED: A new metal case to be purchased at a cost of approx. £500.</p> <p>Proposed: BC Secoded: GP All in favour.</p> <p>(d) Millennium Green:</p> <p>Conditions of the grant secured are: tidying the area; provision of raised beds (for herbs); trimming/felling the birch tree.</p> <p>Neighbours have asked for the tree to be taken down, as it is too large for the plot. Various options were discussed, with Councillors unanimously in favour of removal. GP to look into carving, say, 12' stump. Alternatively remove completely and plant new tree. Suggestions would be invited from the village.</p> <p>(e) Christmas Event: BC is seeking a grant for a Christmas event (food/entertainment – in WVH – affordable ticket price). A ‘match’ donation of £100 was sought from the Parish Council.</p> <p>Proposed: AD Secoded: HL All in favour of contributing £100.</p> <p>(f) Church project: this project is not sponsored by WGPC but updates are received each month. Meetings have been held with many interested parties, who all support the proposals to develop parts of the church for community use. The CIC (Community Interest Company) is in the process of applying for significant funding from the Heritage Lottery Fund. This will be a c. £1.2m project.</p> <p>(g) Football. Tom Smith (TS) has deferred use of the pitch to next year. Whilst much work has been done on the ground and it was observed to be ‘looking good’, it is not yet ready. Youngsters are very keen for TS to start a team. Goal posts have been ordered at a cost of £899.</p> <p>(h) To approve the purchase of ‘no vehicular access’ signs for Church Street.</p> <p>The road is a cul de sac with no turning space. Vehicles which mistakenly enter are then obliged to reverse onto the A4110 at a very dangerous point. The sign would be mounted on an existing post and the cost is £35.</p> <p>Purchase proposed by: BC Secoded: VH All in favour.</p>	<p>BC</p> <p>GP</p> <p>BC</p>
9	<p>Regular items</p> <p>(a) Neighbourhood Plan. CG reported that amendments still not completed on the Core Strategy which has required changes due to new legislation on wind farms. There is a low possibility that it may be approved in September.</p> <p>BC to check whether any grant money remains unspent.</p> <p>(b) Mortimer News – Next issue November.</p> <p>Website – David Swatton continues to manage the website very effectively.</p>	BC
11	<p>Payments:</p> <p>(a) August: Payments had been made in August as necessary but there had been no meeting. Councillors reviewed and agreed these payments (as below).</p> <p>Proposed: VH Secoded: BC All in favour</p> <p>(b) September: payments from the General Fund & Community Field fund were agreed as detailed with the addition of £899 for the purchase of goalposts (from the Community Field Fund)</p>	

	Proposed: KP Seconded: VH All in favour.	
12	<p>Planning</p> <p>(a) 152136 & 152138 Conversion of redundant buildings at Wigmore Hall Councillors raised no objections to the building conversions themselves but were concerned about visibility at the exit/entrance onto the A4110. Visibility is limited in both directions on emerging from the site because of the bend in the road. Increased traffic from residents of the new buildings would exacerbate the problems. It was unanimously AGREED that this comment would be sent to the Planning Dept.</p> <p>(b) Other planning matters: See Cllr Gandy's report in Item 4 above.</p>	LH
15	Correspondence – as below.	
16	Date of next meeting: Monday 12 October 2015 at 8pm.	
The meeting closed at 10.05pm		

POSTBAG – Correspondence received since 13/715				
Date received	From	About	Action Required	Date forwarded
Weekly 24 /6/15	Community First	Monthly e-bulletin	For info	>> BC
8/7/15	Safer Neighbourhood Team	Newsletter	For info	9/7/15
July	SLCC	Monthly newsletter (August issue is about financial regs)	For info	Paper only
11/8/15	HALC	Information Corner: Best practice for precept setting; Community Governance review – consultation.	For info	11/8/15
19/8/15	Hfds Council	Precept required 31/12/15	For info – planning meeting to be scheduled November 2015 for PC approval 14/12/15	Paper only
24/7/15	BT	Completion of purchase of Deerfold phone kiosk	Notice needs to be posted on the box	Paper only
4/9/15	Came & Co.	Our insurers – newsletter	For info	13/9/15

Receipts & payments – see over >>>

RECEIPTS & PAYMENTS – September 2015				
BALANCES AT 25/8/15 £29607.88				
No outstanding cheques				
No receipts (Part 2 precept due shortly - £8000 – NB. Received 16/9/15)				
NOTES:				
EARMARKED RESERVES: £9506 Community Field; £1200 P3 scheme; £2000 Election fund; £1200 Signage				
i) PAYMENTS from General funds – See also payments made in August - overleaf				
	Supplier	Item	Amount £ incl. VAT	VAT £
1	Plusnet Dir/debit	Broadband (August & September 2015) @ £33.00 per month	66.00	11.00
2	L Henry	Clerk's salary (£244.75) + expenses (travel to Wigmore x 1 = £5) Postage & printer cartridges – 26.98 x 50% (shared with Aymestrey)=£13.49; + home-working contribution @ £18 p.m x2 – July & Aug = £36	299.24	-
3	Bowdler & Co	Clerk's PAYE (August 2015 – as above)	61.00	-
4	JRB Enterprises	Dog bags (delivered 26/8/15)	101.70	16.95
5	B Casbourne	One Stop Print Shop – printing of Mortimer News (August issue)	119.00	-
6	Addition to agenda: G Probert	Purchase of goalposts	899.00	
TOTAL PAYMENTS FROM PRECEPT / COMMUNITY FIELD FUND			646.94	27.95
ii) PAYMENTS FROM LENGTHSMAN FUNDS				
			-	-

August 2015 Payments : approved/minuted 14/9/15				
i) PAYMENTS from General funds				
	Supplier	Item	Amount £ incl. VAT	VAT £
1	HALC	Training course (paid in July but VAT omitted)	2.50	2.50
2	nPower	Street lights 1/4/15-30/6/15)	170.05	28.34
3	Balfour Beatty	Emptying dog bins	37.64	6.28
2	Grant Thornton	External audit 2014-15	240.00	40.00
	L Henry	Clerk's salary July 2015	244.55	-
	Bowdler & Co	Clerk's PAYE (July 2015 – as above)	61.00	-
TOTAL PAYMENTS FROM PRECEPT / COMMUNITY FIELD FUND			755.74	
ii) PAYMENTS FROM LENGTHSMAN FUNDS				
			-	-
1	SL Woodfield	Wigmore parish mowing & strimming 4@ £118.00	662.40	77.12